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QuickBooks 2013: The Missing Manual Bonnie Biafore, 2012-10-29 Explains how to use QuickBooks to set up and manage bookkeeping systems track invoices pay bills manage payroll generate reports and determine job costs

QuickBooks 2013 Bonnie Biafore, 2012 The Official Intuit Guide to QuickBooks 2013 for Windows Your bookkeeping workflow will be smoother and faster with QuickBooks 2013 for Windows and as the program's Official Guide this Missing Manual puts you firmly in control You get step by step instructions on how and when to use specific features along with basic accounting advice to guide you through the learning process The important stuff you need to know Get started Set up your accounts customers jobs and invoice items quickly Follow the money Track everything from billable time and expenses to income and profit Keep your company financially fit Examine budgets and actual spending income inventory assets and liabilities Spend less time on bookkeeping Use QuickBooks to create and reuse bills invoices sales receipts and timesheets Find key info fast Rely on QuickBooks Search and Find features as well as the Vendor Customer Inventory and Employee Centers Exchange data with other programs Move data between QuickBooks Microsoft Office and other programs

QuickBooks 2013 All-in-One For Dummies Stephen L. Nelson, 2012-11-12 A soup to nuts guide to the leading accounting software for small businesses QuickBooks 2013 Owners of small businesses will love this complete guide to the newest version of QuickBooks the premier small business accounting program Written by CPA and bestselling financial author Stephen L Nelson this all in one guide includes 8 self contained minibooks covering every aspect of QuickBooks and how it is used Coverage includes accounting basics getting started with QuickBooks bookkeeping and accounting chores a short course in financial management tips on creating a business plan how to maintain QuickBooks and some valuable additional resources Helps you understand basic accounting practices and concepts customize QuickBooks for your specific needs and protect your data Explains how to invoice customers pay vendors track inventory and manage cash and bank accounts with QuickBooks Leads you step by step through navigating the payroll process understanding double entry bookkeeping preparing financial statements building a budget and tackling your taxes Delves into advanced financial strategies like ratio analysis Economic Value Added analysis forecasting and capital budgeting QuickBooks 2013 All in One For Dummies is the key to keeping your business and budget on track

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