

Save As

Local Disk (C:) > Users > Mars > Search Mars

Organize

New folder

This PC

Desktop

Documents

Downloads

Music

Pictures

Videos

Local Disk (C:)

Shared Folders (\

Name

Favorites

Links

Music

OneDrive

Pictures

Saved Games

Searches

Videos

Date modified

7/26/2015 6:17 PM

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Type

File folder

File folder

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File folder

File name: add semicolon to each cell

Save as type: Excel Workbook

Authors: Excel Workbook

Excel Macro-Enabled Workbook

Excel Binary Workbook

Excel 97-2003 Workbook

XML Data

Single File Web Page

Web Page

Excel Template

Excel Macro-Enabled Template

Excel 97-2003 Template

Text (Tab delimited)

Unicode Text

XML Spreadsheet 2003

Microsoft Excel 5.0/95 Workbook

CSV (Comma delimited)

Formatted Text (Space delimited)

Text (Macintosh)

Text (MS-DOS)

CSV (Macintosh)

CSV (MS-DOS)

DIF (Data Interchange Format)

SYLK (Symbolic Link)

Excel Add-In

Excel 97-2003 Add-In

PDF

XP's Document

OpenDocument Spreadsheet

Office File Format Converter

Solveig Haugland, Floyd Jones



Office File Format Converter:

Computerworld ,1997-03-10 For more than 40 years Computerworld has been the leading source of technology news and information for IT influencers worldwide Computerworld s award winning Web site Computerworld.com twice monthly publication focused conference series and custom research form the hub of the world s largest global IT media network

Documents, Presentations, and Worksheets Stephanie Krieger,2011-04-15 Get expert techniques and best practices for creating professional looking documents slide presentations and workbooks And apply these skills as you work with Microsoft Word PowerPoint and Excel in Office 2010 or Office for Mac 2011 This hands on guide provides constructive advice and advanced timesaving tips to help you produce compelling content that delivers in print or on screen Work smarter and create content with impact Create your own custom Office themes and templates Use tables and styles to help organize and present content in complex Word documents Leave a lasting impression with professional quality graphics and multimedia Work with PowerPoint masters and layouts more effectively Design Excel PivotTables for better data analysis and reporting Automate and customize documents with Microsoft Visual Basic for Applications VBA and Open XML Formats Boost document collaboration and sharing with Office Web Apps Your companion web content includes All the book s sample files for Word PowerPoint and Excel Files containing Microsoft Visio samples Visio 2010 is required for viewing **Microsoft Office 2007 in Depth** Ed Bott, Woody Leonhard,2008 Where other books concentrate on simplistic descriptions of a technology In Depth tackles the problems and frustrations that serious users encounter every day with in depth solutions practical advice and undocumented shortcuts that enhance the users productivity and skills Summary This book has been crafted to grow with intermediate to advanced Office users providing the reference material needed as you move toward Office 2007 proficiency and use of more advanced features If you buy only one book on Office 2007 Microsoft Office 2007 In Depth is the only book you need If you own a copy of Office 2007 you deserve a copy of this book Although this book is aimed at the Office veteran the authors engaging style will appeal to beginners too Written in clear plain English readers will feel as though they are learning from real humans and not Microsoft clones Sprinkled with a wry sense of humour and an amazing depth of field this book most certainly isn t your run of the mill computer book You should expect plenty of hands on guidance and deep but accessible reference material For the first time in a decade Microsoft has rolled out an all new user interface Menus Gone Toolbars Gone For the core programs in the Office family you now interact with the program using the Ribbon an oversize strip of icons and commands organized into multiple tabs that takes over the top of each program s interface If your muscles have memorized Office menus you ll have to unlearn a lot of old habits for this version Authors Ed Bott is an award winning computer journalist and one of the most widely recognized voices in the computing world with nearly two decades of experience as a writer and editor at leading magazines such as PC World PC Computing and Smart Business Ed has written many of Que s all time bestsellers including Special Edition Using Office 2000 Special Edition Using Windows 98 and Special

Edition Using Windows Me Curmudgeon critic and perennial Office Victim Woody Leonhard runs the fiercely independent AskWoody com website with up to the nanosecond news observations tips and help for both Office and Windows In the past 15 years Woody has written more than three dozen books drawing an unprecedented six Computer Press Association awards and two American Business Press awards Woody was one of the first Microsoft Consulting Partners and is a charter member of the Microsoft Solutions Provider organization

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OpenOffice.org For Dummies Gurdy Leete, Ellen Finkelstein, Mary Leete, 2004-01-20 Uses the straightforward For Dummies style to show Linux and Windows users how to use the OpenOffice org desktop productivity suite OpenOffice org has a user interface and feature set similar to that of other office suites and works transparently with a variety of file formats including those of Microsoft Office Explains how to download install and set up both the Linux and Windows versions of OpenOffice org Organized by the four key desktop applications provided in the OpenOffice org suite Writer word processing Calc spreadsheets Impress presentations and Draw graphics Other topics covered include creating and formatting documents with Writer using templates and styles creating spreadsheets with Calc manipulating spreadsheet data creating a presentation with Impress and creating and editing images with Draw

Beginning Microsoft Office 2010 Guy Hart-Davis, 2011-01-11 This book is a practical step by step guide to getting started with Microsoft Office 2010 You ll learn how to create and edit essential office files documents spreadsheets presentations and more quickly and efficiently You ll also learn about all of the new updates included with Office 2010 Collaborate on projects in the cloud and access your files from virtually anywhere with Beginning Microsoft Office 2010 you ll take a hands on approach to learning everything new and old that the world s most popular productivity software suite has to offer Get started with Office 2010 Basics Create store and share office documents Use shared Office tools both online and offline How to keep e mail contacts appointments notes and

tasks organized *The Unofficial Guide to Microsoft Office Word 2007* David J. Clark, 2008-02-11 The inside scoop for when you want more than the official line Microsoft Office Word 2007 may be the top word processor but to use it with confidence you'll need to know its quirks and shortcuts Find out what the manual doesn't always tell you in this insider's guide to using Word in the real world How do you use the new Ribbon What's the best way to add pictures From deciphering fonts to doing mass mailings first get the official way then the best way from an expert Unbiased coverage on how to get the most out of Word 2007 from applying templates and styles to using new collaboration tools Savvy real world advice on creating document for the Web saving time with macros and punching up docs with SmartArt Time saving techniques and practical guidance on working around Word quirks avoiding pitfalls and increasing your productivity Tips and hacks on how to customize keyboard shortcuts how to embed fonts and quick ways to get to Help Sidebars and tables on TrueType versus Printer fonts Word 2007 View modes and tabs in Word 2007 Watch for these graphic icons in every chapter to guide you to specific practical information Bright Ideas are smart innovations that will save you time or hassle Hacks are insider tips and shortcuts that increase productivity When you see Watch Out heed the cautions or warnings to help you avoid common pitfalls And finally check out the Inside Scoops for practical insights from the author It's like having your own expert at your side

Office 2008 for Mac All-in-One For Dummies Geetesh Bajaj, Jim Gordon, 2009-09-18 The perfect companion for taking the Microsoft Office suite to the Mac So you finally got a Mac but you're not looking forward to figuring out how Office works in a different environment No worries All you need is Microsoft Office 2008 For Mac All in One For Dummies to learn the fundamentals of Office 2008 With six books in one it shows you how to use every Office 2008 for Mac application so you can start getting things done right away Written by Microsoft MVPs Microsoft Office 2008 For Mac All in One For Dummies provides a user friendly guide on how to master all the programs Excel Word PowerPoint and Entourage This book explores ways to Use the new galleries to find features formats wizards templates and recently used files Create your own templates on Excel and open Web pages in HTML format Take advantage of PowerPoint by adding animation to your slides inserting music from your iTunes library and fine tuning the timing Organize your schedule on My Day handle contacts and e mail and manage a database all through Entourage Manage projects of all sizes on the Project Center Use all the applications together and to their full potential With this all in one reference you'll become an expert on sharing files with Windows users integrating Office 2008 with iLife and other Mac applications and working with Office and Web 2.0 as well as other common business tasks This book makes it that easy

StarOffice 6.0 Office Suite Companion Solveig Haugland, Floyd Jones, 2003 The practical user friendly insider's guide to mastering StarOffice which opens files in over 200 formats including Microsoft Office Word Excel and PowerPoint files This practical comprehensive task based guide to making the most of StarOffice 6.0 incorporates solutions to questions from hundreds of new StarOffice users as well as insider's tips for power users making this the most practical task oriented book around

Special Edition Using Microsoft Office 2003 Ed Bott, Woody

Leonhard,2003 A guide to the integrated software package for experienced users delves into hundreds of undocumented secrets hidden tools and little known field codes

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