

Basic Project Management Principles for Absolute Beginners

1. Have well-defined project goals and objectives
2. Define your deliverables
3. Work to create and maintain organizational alignment
4. Have clear team roles and responsibilities
5. Create a strategy for initiation and execution
6. Know your numbers do careful budgeting and scheduling
7. Identify priorities and milestones ahead of time
8. Establish a means of accountability and responsibility
9. Create a communication plan
10. Be transparent
11. Do a risk assessment
12. Monitor and measure progress



Project Principles Beginners Raymond Ware

Puja Mehta



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